

**Tel** +44(0)1837 658091  
**Email** sales@skyspares.aero  
**Web** www.skyspares.aero



## Skyspares Ltd Standard Response

### SSR001

Company Title	Skyspares Ltd		
Address	Henson House		
	Exeter Road Industrial Estate		
	Okehampton		
	Devon		
	EX20 1UA		
Phone	01837 658091	Fax	01837 658090

Position	Name	Telephone	E-Mail Address
Managing Director	Michael Saywell	01837 658091	mike@skyspares.aero
General Manager	Katrina Urmston	01837 658091	katrina@skyspares.aero
Sales Contact	Lucy Henry	01837 658091	lucy@skyspares.aero
Accounts Contact	Graham Dyne	01837 658091	graham@skyspares.aero
Quality Manager (Reports to Managing Director)	Raymond Howe	01837 658091	ray@skyspares.aero

Principal Business: Acquisition and worldwide distribution of aircraft components, spare parts and associated product

Web Site: [www.skyspares.com](http://www.skyspares.com)

Email Address: [sales@skyspares.aero](mailto:sales@skyspares.aero)

Scope of Registration: ISO 9001:2015

Quality Management system: Approved by United Registrar of Systems Certification

Approval No: 202550/A/0001/UK/En

Total No. of Employees: 13

Quality Department: 1

Bank Details: U.K National Westminster Bank. Sort Code: 54-21-14.  
Account No: 22126627. IBAN: GB54NWBK54211422126627. Swift/BIC: NWBK GB GB2L

Payment in USD. National Westminster Bank.,  
Account Ref: 140-00-25005960. IBAN: GB09NWBK60730125005960  
Swift/BIC: NWBK GB2L

VAT No: GB 238 5957 61      Duns Number 221505995

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<b><u>1.0 Supplier Quality Policy</u></b>		YES	NO
1.1	Quality Policy?	X	
<b><u>2.0 General Quality Requirements</u></b>			
2.1	Quality Manual?	X	
2.2	The Quality System is accredited to:		
	ISO 9001:2015	X	
	AS9100/AS9120		X
2.3	Skyspares plan to have our QMS accredited to AS9120		X
2.4	Q.A. have the authority to withhold product that does not meet customer's requirements	X	
2.5	Quality is ultimately responsible for acceptance or rejection decisions	X	
<b><u>3.0 Contract Review</u></b>			
3.1	Customer requests/requirements are reviewed prior to accepting a purchase order to insure that all requirements can be met	X	
<b><u>4.0 Document Control</u></b>			
4.1	A system is in place to establish, maintain and control documents and data that are an integral part of the Quality System	X	
4.2	Applicable product, specifications and revisions are available at the time and place of inspection	X	
4.3	There is a master list of controlled documents	X	
4.4	Obsolete documents are removed and or identified to assure against unintended use	X	
4.5	Quality records maintained to verify the effectiveness of the Quality System	X	
<b><u>5.0 Purchasing</u></b>			
5.1	Purchasing documents contain data clearly describing the product ordered?	X	
5.2	Purchasing documents reviewed and approved for adequacy of specified requirements prior to release	X	
5.3	An Approved Supplier List is held and maintained	X	
5.4	Suppliers are periodically assessed (audits or supplier surveys) to ensure the continued effectiveness of their quality systems?	X	
<b><u>6.0 Identification and Testing</u></b>			
6.1	Procedures are established and maintained for identifying the product by suitable means	X	
6.2	Trace-ability being a specified requirement, there are established procedures for identification of individual products and batches	X	
6.3	Fully traceable records are maintained for all batches of material/product for a minimum of seven years?	X	

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<b>7.0 Process Control</b>		<b>YES</b>	<b>NO</b>
7.1	There are work procedures defining the activities for all jobs that affect Quality	X	
7.2	Is there an active SPC program in place	N/A	N/A
7.3	Are management and manufacturing personnel trained in the use of SPC?	N/A	N/A
7.4	Do you have a documented system that demonstrates what action is taken to correct out of control conditions?	N/A	N/A
<b>8.0 Inspection and Testing</b>			
8.1	There are documented processes for:		
	A. Incoming/receiving inspection of product	X	
	B. Final inspection	X	
8.2	Inspected material is identified for acceptance/rejection	X	
8.3	Records are maintained giving evidence that the product has passed all requirements	X	
8.4	Inspection is performed by suitably trained personnel only	X	
<b>9.0 Measuring and Test Equipment</b>			
9.1	A formal calibration system is in place	X	
9.2	There is a scheduled system for calibration at prescribed intervals	X	
9.3	Calibration standards are traceable to nationally recognized standard	X	
	Calibration records kept	X	
9.5	New measuring and test equipment is inspected and calibrated prior to use	X	
9.6	All equipment used is identified and labeled with the next calibration due date	X	
<b>10.0 Non-conforming Product</b>			
10.1	There are written procedures to handle non-conforming material?	X	
10.2	Non-conforming material is identified and isolated from accepted material	X	
10.3	Records are maintained for non-conforming product	X	
10.4	A system is in place to effectively handle customer complaints and reports of product non-conformity?	X	

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<b>11.0 Handling, Storage, Packaging and Delivery</b>		<b>YES</b>	<b>NO</b>
11.1	There are procedures in place for handling, storage, packaging, preservation and delivery of product?	X	
11.2	Items in storage are properly marked and labeled for easy identification and trace-ability?	X	
<b>12.0 Auditing and Quality Documentation</b>			
12.1	Internal audits are conducted of the Quality System?	X	
12.2	Records are maintained of these audits?	X	
<b>13.0 Training</b>			
13.1	Training is provided at all levels of the company and it does include new employee training?	X	
13.2	Records are maintained documenting the qualifications and training for personnel performing jobs that directly affect Quality?	X	

Date	Issue	Signature
03/12/2020	9	<i>R Howe</i>

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